



HARDIN PARK SCHOOL

Frequently Asked Questions By Parents/Guardians

2023-2024

What are you doing to keep my child safe while at school?

Over the summer, our school safety plans were revised. Our building has many exterior doors that remain closed and locked at all times. Classroom doors are locked at all times. Visitors to the school must request access at the main entrance, which is also locked. Once inside the building, visitors are contained in the lobby where they must use a driver's license or other government issued identification to obtain a visitor's pass. Once the pass is issued, the visitor can be buzzed through the locked vestibule doors to their intended destination. Our school has over 60 high-definition cameras located throughout the interior and exterior of the building. We also have a dedicated School Resource Officer (SRO) who maintains a positive presence for students and staff. Additionally, Boone Police officers regularly visit the school. Lastly, staff members are expected to report concerns or suspicious behavior to the office immediately.

What are the morning drop-off procedures?

Parents/Guardians may drop-off students at the main sidewalk in front of the gym beginning at 7:15 AM. Please pull completely around the circle in order to allow six or seven car riders to unload at one time. Once you are beside the sidewalk, students should be ready to quickly leave the vehicle and enter the building. For safety, try to make it possible for your child(ren) to get out of the car on the passenger's side. You will need to find a parking spot should you choose to walk your child(ren) into the school building. You will need a visitor's pass to proceed past the lobby. Students who arrive late must be signed in by an adult in the office. Students traveling by bus typically arrive on campus by 7:30 AM.

What are the afternoon pick-up procedures?

Students cannot be checked out through the office **after 2:15 PM**. Please schedule their medical or dental appointments accordingly. Parents/guardians pick up students from the main sidewalk in front of the gym beginning at 2:30 PM. A staff member will walk through the line to read your HP car tag (includes your child's name and grade level). That staff member will call the name(s) of your child(ren) into a microphone, which is connected to speakers inside the building. Please do not leave your vehicle unattended along the sidewalk because this blocks the flow of traffic. If you need to leave your car, please park in the parking lot. All students need to be picked up by 2:50 PM. Students traveling by bus typically leave the bus parking lot around 2:37 PM.

What is your tardy policy?

Students are considered tardy if they are not **in their classroom at 7:55 AM**. Each week, the data manager and/or social worker will report to the principal any student with 15 or more tardies, or 15 or more early check-outs. When a student reaches either of these benchmarks, the parent/guardian will be notified. Also, know that you will receive an automated phone call anytime your child is marked with an unexcused absence.

Do you have schoolwide behavior expectations?

Yes, the "EAGLE way" is a framework for defining student expectations for behavior across all school settings. Teachers will teach, model, and reteach expectations throughout the year. Students not meeting expectations will be provided interventions or corrective, natural consequences. If you would like to view specific EAGLE behaviors, simply visit bit.ly/HPBehavior

Embrace Diversity Act with Integrity Give Your Best Effort Lead by Example Exercise Kindness

How will I know if my child receives a disciplinary consequence from the office?

In most cases, the classroom teacher will correct any problems that occur regarding a student's behavior. Teachers will keep parents/guardians informed about any concerns with student behavior. If your child is referred to an administrator for discipline, a disciplinary report will be completed. It is the student's responsibility to deliver the parent/guardian a copy of the report. In most cases, the administrator will call the parent/guardian before sending home the report. The parent/guardian may also request a PDF copy of the report to be sent by email.



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How do you handle bullying, harassment, and discrimination?

Hardin Park School has a priority of creating a safe, inclusive, and caring learning environment free from bullying, harassment, and/or discrimination. Creating a school environment where such acts are not tolerated is the responsibility of the entire school community and is the foundation for prevention. Students are equipped with a continuum of education to respond to student conflict and bullying. Students need to *promptly* report incidents, whether they are targets or by-standers, because sometimes adult intervention is necessary. All reports are taken seriously and investigated by teachers and/or administrators. Teachers and/or administrators will follow up with the parent/guardian, as appropriate. As educators, we provide appropriate responses and interventions for the individual(s) involved. We strive to focus on the process of behavior change in order to help students grow and learn.

Does your school allow chewing gum?

Chewing gum is not permitted at Hardin Park School, including buses, because chewing gum damages furniture, carpeting, seats, and floors. Thank you for your help in ensuring your child does not bring chewing gum to school. Individual classes or grade levels will share with you policies on appropriate snacks to bring to school.

Does your school provide a planner for my child? How is it used?

Each student in grades kindergarten through seventh grade will receive a school-issued planner to use throughout the school year. This planner is a valuable tool for students, parents, and teachers. It will contain information and communication for parents concerning their child. Parents should review the planner each evening to check the child's progress on assignments, homework, and any school-to-home communication. We also encourage you to check your child's progress through the PowerSchool Parent Portal (K-8 attendance; 3-8 grades). Please contact the school's data manager to gain access to this secure data system.

What is your policy on phone calls during the school day?

In order to protect instructional time, phone calls (for teachers or students) will not be transferred to classrooms during the school day. You may leave a message for your child's teacher by contacting the receptionist, who will then email the teacher with your message. We would prefer, however, that you email the teacher directly when it is not a true emergency. Professional courtesy allows up to 48 hours for return of communication. However, most teachers will respond sooner.

What is your policy on students with cell phones and other non-school issued devices?

In order to protect instructional time and minimize disruptions in the classroom, students are not allowed to use cell phones during the school day, from 7:15 AM to 2:30 PM. Should a student bring a cell phone for the purpose of communicating with parents/guardians during extra-curricular activities, then the cell phone should remain "off" and put away during regular school hours. Violation of this policy may result in your having to come to school and retrieve the phone/device from an administrator.

Help! I need to change the afternoon transportation plans for my child. How do I do this?

The parent/guardian must notify the teacher **in writing** of any changes to afternoon transportation plans. If you forget the note, please plan to come to the main office during the school day in order to write a note for the teacher. For the safety and security of your child, **we cannot accept changes over the phone.**

I want to eat lunch with my child occasionally. How do I go about doing this?

Parents/Guardians do **not** need to have a background check completed in order to eat with their child in the cafeteria. Simply sign in with your license in the main office when you arrive. If you are bringing food from a restaurant, then please make sure to remove or cover logos in order to comply with state/federal nutrition standards and guidelines.